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26 July 2016

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **LICENSING SUB-COMMITTEE** will be held in the Council Chamber at these Offices on Wednesday 3 August 2016 at 2.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Jemma Duffield on (01304) 872305 or by e-mail at [jemma.duffield@dover.gov.uk](mailto:jemma.duffield@dover.gov.uk).

Yours sincerely



Chief Executive

Licensing Sub-Committee Membership:

B Gardner (Chairman)  
S M Le Chevalier  
D P Murphy

This Licensing Authority will only allow licensing decisions to be taken by a minimum of three Councillors. In the event of a Member being unable to attend, their place will be substituted by another Member taken from the membership of the Licensing Committee. Any such substitution will be declared at the beginning of the hearing.

AGENDA

- 1 **APOLOGIES FOR ABSENCE**  
To receive any apologies for absence.
- 2 **APPOINTMENT OF SUBSTITUTE MEMBERS**  
To note appointment of Substitute Members.
- 3 **DECLARATIONS OF INTEREST** (Page 3)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

**PROCEDURE FOR HEARING** (Pages 4 - 6)

The procedure for the Hearing is attached.

4 **LICENSING ACT 2003 - APPLICATION TO VARY A PREMISES LICENCE AT THE COASTGUARD, THE BAY, ST MARGARETS BAY** (Pages 7 - 71)

The Sub-Committee is requested to determine the application.

Applicant: Shepherd Neame Ltd

The following papers are attached.

- (i) Licensing Team Leader's Report.
- (ii) Appendix A – Application
- (iii) Appendix B – Existing Premises Licence
- (iv) Appendix C – Map of Area
- (v) Appendix D - Representations

The procedure to be followed by the Sub-Committee is attached to this agenda.

**Access to Meetings and Information**

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website [www.dover.gov.uk](http://www.dover.gov.uk). Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Jemma Duffield, Democratic Support Officer, telephone: (01304) 872305 or email: [jemma.duffield@dover.gov.uk](mailto:jemma.duffield@dover.gov.uk) for details.

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